

## Bristol, North Somerset and South Gloucestershire Clinical Commissioning Group Governing Body's Meeting In-Common

**Date:** Tuesday 3<sup>rd</sup> October 2017  
**Time:** 13.30 – 17.00  
**Location:** Clevedon Hall, Elton Road, Clevedon, BS21 7RH

### Agenda

	<b>Timings</b>		<b>Sponsor</b>	<b>Presenter</b>
<b>1</b>	13.30	<b>Apologies</b>	Chair	Chair
<b>2</b>		<b>Declarations of Interest</b>		
2.1	13.35	To consider any changes to interests since the last meeting	Chair	Chair
2.2		To consider any conflicts of interest arising from this agenda	Chair	Chair
<b>3</b>	13.40	<b>Minutes of the Previous Meeting (September)</b>	Chair	Chair
<b>4</b>	13.45	<b>Actions from Previous Meetings</b>	Chair	Chair
<b>5</b>		<b>Update from the BNSSG Clinical Chairs (Verbal)</b>		
5.1	13.50	Bristol CCG	Martin Jones	Martin Jones
5.2	13.55	North Somerset CCG	Mary Backhouse	Mary Backhouse
5.3	14.00	South Gloucestershire CCG	Jon Hayes	Jon Hayes
5.4		To receive a petition from Protect our NHS regarding Fertility Services	Martin Jones	Claire Thompson
<b>6</b>	14.05	<b>Chief Executive's Report (Verbal)</b>	Julia Ross	Julia Ross
<b>7</b>		<b>Strategic Issues</b>		
7.1	14.10	Proposal to implement strategies to reduce the prescribing of 'Over The Counter' medicines across Bristol, North Somerset and South Gloucestershire <i>To approve the Medicines Management team proceeding with developing strategies to reduce the prescribing of 'over the counter' medicines.</i>	Peter Brindle	Debbie Campbell
7.2	14.20	North Somerset Commissioning Context document <i>To comment on and approve a final draft of the Commissioning Context document for North Somerset (Weston Locality).</i>	Julia Ross	Colin Bradbury
7.3	14.35	Integrated Urgent Care Services Procurement <i>To approve the draft Integrated Urgent Care service specification and local quality requirements</i>	Penny Harris	Fiona Butter
7.4	14.45	Fertility Re-Procurement <i>To approve the preferred bidder for Licensed fertility treatment following conclusion of procurement process</i>	David Jarrett	Gill Ryan
7.5	14.55	Implementing a new Integrated community model in BNSSG <i>To approve a BNSSG framework for implementing a</i>	Julia Ross	Justine Rawlings

<b>Timings</b>		<b>Sponsor</b>	<b>Presenter</b>
	<i>new integrated community model and approve the proposed application of the Locality Transformation Funds in support of this.</i>		
<b>8</b>			
8.1	15.10		
	<b>Quality and Patient Experience</b>		
	Independent review of Suicides and serious deliberate self-harm incidents reported by Avon and Wiltshire Mental Health Partnership Trust with the Bristol locality area	Anne Morris	Bridget James
	<i>To receive an update on the actions to address the recommendations from the independent review.</i>		
<b>9</b>			
9.1	15.30		
	<b>Finance</b>		
	BNSSG Finance Report as at 31 <sup>st</sup> August (month 5)	Glyn Howells	Glyn Howells
	<i>To update the governing body on the financial position of the CCGs as at month 5</i>		
<b>10</b>			
10.1	15.50		
	<b>Performance</b>		
	BNSSG Performance Report including Quality	Penny Harris	Claire Thompson
	<i>To note the CCG performance, commentary and feedback.</i>	Anne Morris	Marie Davies
<b>11</b>			
11.1	16.05		
	<b>Governance and Assurance</b>		
	Furthering Transition - BNSSG Aligned Governance – Update and Approval of Committee Terms of Reference	Julia Ross	Jeanette George
	<i>To note progress on aligned governance arrangements, approve terms of reference for two committees and an amendment to one committee name</i>		
11.2	16.20		
	<b>BNSSG Standards of Business Conduct Policy</b>	Jeanette George	Glyn Howells
	<i>To approve the BNSSG Standards of Business Conduct (Managing Conflicts of Interest) Policy</i>		
11.3	16.30		
	<b>BNSSG Risk Management Framework</b>	Julia Ross	Sarah Carr
	<i>To comment on and approve the BNSSG CCGs Risk Management Framework and proposed templates for Risk Registers.</i>		
<b>12</b>	16.40		
	<b>Minutes of Committee's</b>		
	<b>To receive latest minutes from Governing Body Committees</b>		
	<b>BNSSG</b>		
12.1	Minutes of BNSSG Quality and Governance Committee In-Common (August)	Martin Jones	
12.2	Minutes of BNSSG Sustainability and Transformation Plan Sponsoring Board (July)	Julia Ross	
	<b>Bristol CCG</b>		
12.3	Minutes of Financial Review Committee (July)	Danielle Neale	
	<b>North Somerset CCG</b>		
12.4	Minutes of Clinical Commissioning Leadership Group (June)	Mary Backhouse	
12.5	Minutes of Clinical Commissioning Leadership Group (July)	Mary Backhouse	
	<b>South Gloucestershire CCG</b>		
12.6	Minutes of the Audit Committee	John Rushforth	

	<b>Timings</b>		<b>Sponsor</b>	<b>Presenter</b>
<b>13</b>		<b>Items for Information – to note</b>		
<b>14</b>	16.45	<b>Questions from the Public</b>	Chair	
<b>15</b>	16.55	<b>Any Other Business</b>		

**Date of Next Meeting**

Tuesday 7<sup>th</sup> November, 13.30, Cleve Rugby Club, The Hayfields, Mangotsfield, BS16 9EN

**Motion to Exclude Press and Public**

To resolve under the provisions of Section 1, Subsection 1 of the Public Bodies (Admission to Meetings) Act 1960 that the public be excluded from the meeting for the period that the Clinical Commissioning Group is in committee, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business.